

**POLSON RURAL FIRE DISTRICT
BOARD MEETING MINUTES**

Fairgrounds Station Number 1

May 08, 2019 6:00 p.m.

Notice: All meetings for the Polson Rural Fire District Board of Trustees are recorded.

Board trustees present: Fred Nelson, John Doty, Dick Wunderlich, R. Jack Clapp, Ron Roberts.

Board trustee absent: None

Staff: Fire Chief Gordon R. Gieser, Secretary/Treasurer Bonnie M. Manicke.

Guests/Visitors: Association President Jeff Veach. David & Cynthia Waterman, Leanna Fillman. Alison Meslin, and Matt Dougherty,

Call to Order {00:16} – The Pledge of Allegiance was recited. Chair Nelson called the meeting to order at 6:00 p.m. noting all trustees, staff, association president and five members of the public attending.

Minutes April 10, 2019 Regular Monthly Meeting {00:43} – **Trustee Clapp motion to approve April 10, 2019 minutes. Trustee Wunderlich second.** Public comment: None. **Motion passed unanimously by voice vote.**

Communications {01:56} – None

Review and Approve Claims {02:00} – Chair Nelson noted the Dive Rescue International, Inc claim \$85.40 for a training manual. Capt. Hoel completed the project with a fire department in the area. Chief Gieser will follow up on the claim. Chief Gieser commented if a grant is successful, Stine Electronics claim \$2,200 for WT-310 radio will be reimbursed less 10 percent match. **Trustee Wunderlich motion to pay the claims. Trustee Doty second.** Public comment: None **Motion passed unanimously by voice vote.**

TREASURY REPORT FOR MONTH ENDING APRIL 30, 2019 {04:21} – .Lake County Treasurer reports month ending April 30, 2019 are current and balanced.

FUND # 7245 Operating Fund	\$ 53,531.68
FUND # 7244 Voted Levy (5 mills with sunset)	\$ 52,778.73
FUND # 7246 Capital Improvement Fund	\$ 181,321.98
FUND # 7243 Voted Levy Operating Fund	\$.00

Check numbers 7137 - 7150 , both inclusive \$ 8,543.14

Represents April, 2019 claims

Approved May 8, 2019

Public Safety:

Fire Chief payroll April 12, 26 (gross)	\$2,923.08
Employer expense match SS & Medicare	\$ 233.85
Quick books processing fee	\$ 3.50
Total Total, 2019 payroll	\$3,160.43

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A1-101 deposit to Fund #7245 Operating

RX# A101 111615 Check #21190 East Haven Baptist Church \$150.00
Jan, Feb, March utilities

Fund #7244 voted levy is a continuation, therefore the same fund number will be utilized for the recently passed voted levy. **Trustee Doty motion to approve treasury report. Trustee Wunderlich second. Motion passed unanimously by voice vote.** Chair Nelson thanked Bonnie for the report.

CHIEF'S REPORT {09:04} – Chief Gieser communicated with Cole Blackwell regarding time line and proposed Station #4 construction payments. Currently the ground is dry. Cole completed a review of the construction site. The delivery of the metal building package is delayed two weeks. Cole will complete a potential metal cost and a time line to begin construction.

Response: 1). Motor vehicle accident MM 67 Highway 93; 2). Motor vehicle accident Sunny Brooke & Highway 93; 3). Fire alarm 27831 Rocky Point Road; 4). Fire alarm 27831 Rocky Point Road; 5). Possible structure fire 28877 Walking Horse Lane; 6). Slash pile on fire 43256 Jette Lake Trail; 7). Fire alarm 35675 Minesinger Trail; 8). Ambulance assist 44118 D Street Big Arm; 9). Passerby call in for controlled burn 36117 North Reservoir Rd; 10). Fire in barrow pit 36420 North Reservoir Rd; 11). Motor vehicle accident Turtle Lake hill; 12). Debris cleanup 38780 Back Road; 13). Law enforcement assist for a water rescue on Pump Canal Road; 14). Smoke detector alarm 37181 Turtle Lake Loop; 15). Mutual aid call mile marker 78 Highway 93.

Administration:

Meeting with Namchak Ranch representatives. Infrastructure water improvements will include 15,000 gallons storage with 8-inch main and hydrant. The development is in the initial stages and plans to request annexation into the Polson Rural Fire District.

RFC grant application for the radio

Attend 911 E board meeting

Review DNRC contracts

Assist with law enforcement torch run for Special Olympics. Thanks to Matt Dougherty for assisting Assistant Chief Clapp organized Ag Days event for fourth graders at the Fairgrounds. .

Review 2 residential lots subdivision request on Rocky Point Road

Repair & Maintenance:

Continue to remove excess equipment from frame of WT-311. The salvage will be sold to Pacific Hide & Fur.

Remove and install PTO drive for WT-311 Mercer Welding will mount the pump.

Screen fleet parts for WT-310 & WT-311

WT-310 scheduled production completion at Heiman is August or September.

Trustee Doty asked if the DNRC contract can be amended to include WT-310. Chief Gieser replied the contracts can be amended.

Chair Nelson commented the Namchak Ranch is a taxpaying entity.

Chief Gieser thanked those in attendance for the support on the mill levy election. The funds will be spent judiciously and with goals in mind. Chair Nelson commented the voters support is an indication of what the district has accomplished and moving forward to add stations and equipment. The chief

and volunteers are an intricate part of the improvements. The public appreciates the use of public funds to improve service.

Trustee Roberts commented on the road construction regarding the Wild Horse RV park in Big Arm requires maintenance during construction. Chief Gieser will report on the project at the June meeting.

MEMBERSHIP REPORT {25:31} – Jeff Veach thanked Trustee Wunderlich for attending the May membership meeting. The membership purchased four first aid kits, smoke detectors, and three traffic vests. The items will be placed in various trucks ready for response. The cleanup is rescheduled for May 28 at 6 p.m. Chief Gieser and volunteers passed out Easter baskets at Super One Foods. The department participated in the Fourth Grade Ag Days with two trucks to demonstrate and explain the functions of the fire department. Martin Sago will chair the Big Arm Hamburger Feed scheduled June 22 11 a.m. to 2 p.m. Station training May 14 structure attack, and May 21 wildland attack. Discussed requirements for open burning. The membership plans to submit a press release on the use of donated funds. Trustee Wunderlich commented the membership meeting was well organized. Trustee Clapp received a dated plaque from the City for Manfred Schneider. Trustee Doty will contact Mr. Schneider to attend a meeting and receive the plaque. Chair Nelson thanked Jeff for the report.

Old Business:

ELECTION OF OFFICERS {32:07} – The three positions are chair, vice-chair, and secretary-treasurer for a one year term, May, 2019 to May, 2020. Nominations are open for chair. **Trustee Wunderlich motion nominate Fred Nelson. Trustee Roberts second.** Chair Nelson asked for any other nominations; none heard. Moved and second nomination cease. **Motion Fred Nelson serve as chair passed unanimously by voice vote.** Nominations are open for vice-chair. **Trustee Clapp motion nominate John Doty. Trustee Wunderlich second.** Chair Nelson asked for any other nominations; none heard. Moved and second nominations cease. **Motion John Doty serve as vice-chair passed unanimously by voice vote.** Nominations are open for secretary-treasurer. **Trustee Clapp motion nominate Dick Wunderlich. Trustee Doty second.** Chair Nelson asked for any other nominations; none heard. Moved and second nominations cease. **Motion Dick Wunderlich serve as Secretary-Treasurer passed unanimously by voice vote. The officers in place for the term May, 2019 to May 2020 are Chair Fred Nelson, Vice-chair John Doty, and Secretary-Treasurer Dick Wunderlich.** Chair Nelson appreciates the board's trust and support Thanks for the honor to serve. The board with the volunteers and chief has the district moving in the right direction. The mill levy passed by 77 percent in favor is an indication the taxpayers are extremely happy with the district moving forward.

UPDATE ON MILL LEVY VOTING {34:12} – Trustee Roberts reported the continuation 5-mill levy passed 925 for, 279 against. The Lake County Canvassing Board certified that the Polson Rural Fire District Levy did pass by a vote of 925 for the levy and 279 against the levy on May 7, 2019. The canvas was held May 14, 2019. The constituents overwhelming support the fire district operations and future plans for enhancement. Chief Gieser thanked Trustee Roberts and Alison Meslin for the energy to complete the information postcard and mailing to residents. In the future, the public relations television information should be analyzed closer. The analysis by the media was

different than the statements released. The UPS assisted with printing and mailing 1800 postcards. Trustee Clapp suggested a thank you to the voters placed in the Valley Journal.

UPDATE BUDGET COMMITTEE REPORT {37:56} - Trustee Wunderlich reported a short meeting was held with Jeff Veach, Membership President to update the budget process. Alison assisted with the information regarding fund appropriations and purpose of the funds. Chief Gieser is starting on the budget. Month ending May 31 Lake County reports are necessary to begin the preliminary budget process. Public comment: None.

VALLEY VIEW MEETING MOVE BACK TO STATION 1 {38:56} - Recently two meeting were scheduled at the Valley View Clubhouse. The first meeting had one Valley View resident in attendance. The second meeting was canceled due to heating the building. Trustee Clapp motion to move the Valley View meetings back to Station 1. Trustee Wunderlich second. Trustee Roberts suggested adding one at Station 1 and one at Station 2. Currently Station 2 has three meeting. Trustee Clapp withdrew the motion and Trustee Wunderlich withdrew the second. **Trustee Clapp motion to remove meetings at Valley View and schedule one at Station 1 and one at Station 2 to set the dates later. Trustee Wunderlich second. Motion passed unanimously by voice vote.** Leanna Fillman questioned if future meetings will be scheduled at the new Station 4. Chief Gieser commented the current goals for Station 4 are to improve ISO rating the area within five road miles of a station, the station will house the excess apparatus indoors, and a maintenance bay will be open at Station 1 for resource management.

New Business:

CHARGING FOR FALSE ALARMS AND ACCIDENTS {42:14} - Trustee Wunderlich questioned if a fee is in place. Currently the district charges for accidents with significant intervention. Charges for false alarms is a more complex problem; which involves other departments in the county. Additionally the sheriff department burglar alarms are unfounded. The issue is a county problem that was presented to the Lake County Fire Association for their input. The dispatch problems have delayed a resolution. Currently false alarms are communicated on a case by case basis and are no longer an issue. Chief Gieser commented it is a work in progress. Trustee Roberts commented the ADT is collecting a fee; while the fire department responds. The ADT will not engage with local fire departments due to setting precedence nationwide. The solution being a concerted county wide effort with an ordinance adopted by the fire association. The software conversion will eliminate issues. Jeff Veach commented system repair and maintenance is essential to eliminate false alarms.

Public Comments {53:03} - None.

ADJOURN TO EXECUTIVE SESSION {53:04} **Trustee Clapp motion to adjourn to executive session. Trustee Doty second. Motion passed unanimously by voice vote.** Chair Nelson announced the board will return following the executive session.

ADJOURN: 6:53 p.m.

Guests/Visitors following executive session: Association President Jeff Veach. Alison Meslin, and Matt Dougherty

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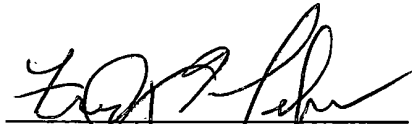
RECONVENE: Chair Nelson called the meeting back to order at 7:55 p.m. The executive session was a review of Chief Gieser's accomplishments regarding equipment and manpower, and future expectations. The budget was reviewed with preliminary expectations.


ADJOURN: – Trustee Clapp motion to adjourn. Trustee Doty and Trustee Wunderlich second. Motion passed unanimously by voice vote.

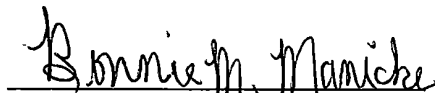
Chair Nelson thanked everyone for attending

ADJOURN: 7:57 p.m.

Next regular scheduled meeting June 12, 2019 6:00 p.m.
location Fairgrounds Station #1


Fred J. Nelson, Chair


Dick Wunderlich, Secretary-Treasurer


Bonnie M. Manicke, Recorder

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AGENDA

Polson Rural Fire District Trustees Monthly Meeting

WEDNESDAY MAY 8, 2019 6:00 p.m.

Station No. 1 Fairgrounds Station

25-B Regatta Rd.

Polson, MT 59860

Station 1 Phone 406 883 4244

Website lakemt.gov/prfd

* TRUSTEES MEETING INCLUDES

COMMENT BY RAISING YOUR HAND

REVIEW MINUTES APRIL 10th, 2019

BONNIE

COMMUNICATIONS

BONNIE

REVIEW & APPROVE CLAIMS

CHIEF GIESER & BONNIE

TREASURER'S REPORT

BONNIE

CHIEF'S REPORT INCLUDES BLDG & TENDER

CHIEF GIESER

MEMBERSHIP REPORT

CHAIR JEFF VEACH

* OLD BUSINESS

COMMENT BY RAISING YOUR HAND

ELECTION OF OFFICERS

CHAIR NELSON

UPDATE ON MILL LEVY VOTING

TRUSTEE ROBERTS

UPDATE BUDGET COMMITTEE REPORT

TRUSTEE WUNDERLICH

VALLEY VIEW MEETINGS MOVE BACK TO STATION 1

* NEW BUSINESS

COMMENT BY RAISING YOUR HAND

CHARGING FOR FALSE ALARMS & ACCIDENTS

* PUBLIC INPUT ON NON AGENDA ITEMS

* ADJOURN TO EXECUTIVE SESSION

CHIEF GIESER REVIEW

* RECONVENE

* ADJOURN

*** ALL RESIDENTS OF THE POLSON RURAL FIRE DISTRICT ARE ENCOURAGED TO ATTEND AND PROVIDE HELPFULL COMMENTS, OTHER ITEMS NEED TO BE SUBMITTED TO THE BOARD TEN DAYS IN ADVANCE OF THE MEETING.

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Polson Rural Fire District Fund #7245
April, 2019 Claims Approved May 8, 2019

Num	Description	Memo	Category	Amount
7137	Dive Rescue International, Inc.	1-Ice Rescue Training Manual + shipping	332 Training	-85.40
7138	Century Link	Acct#411978591 883-4244 Fairgrounds Stn #1 landline	317 Phone (Landline) - Fairgrounds Stn.	-62.80
7139	City Of Polson	Utility Billing Acct 7304 FairgroundsStnFillSpout	316 Water Fill Spout - Fairgrounds Stn.	-61.34
7140	S Davis & Brown CPAs PC	Inv#4157 4/5/19 calculate electronic pyrl tax dep	345 Payroll Accounting Fire Chief Salary	-6.3
		Inv#4157 4/5/19 1st Qtr pyrl rpts & efile	345 Payroll Accounting Fire Chief Salary	-63.0
		Inv#4157 4/10/19 run pyrl w/reports	345 Payroll Accounting Fire Chief Salary	-17.64
		Inv#4157 4/24/19 run pyrl w/reports	345 Payroll Accounting Fire Chief Salary	-15.75
7141	S First Bank Card	4/17/19SupplycacheBushYellowShirt+pstg	204 Turnouts Structure & Wildland	-178.90
		4/03/19 Amazon Prime workbook	332 Training	-14.74
		Reverse late fee & finance chg	7940-101000 Treasurer's Suspense	42.30
7142	S Mission Valley Power	Location #2806820000	302 Electricity - Big Arm Station	-112.05
		Location #2876820001;2876820002 {1-security light}	302 Electricity - Big Arm Station	-13.07
		Location #2400744000	315 Electricity - Fairgrounds Station	-364.21
7143	Montana State Fund	Policy #03-434961-3 Inv#12811573 Workers' Comp	506 Worker's Compensation	-1708.16
		Installment 4 of 4		
7144	S Polson Auto Parts, Inc.	Inv#531470 WT-311 hose nozzle	211 Vehicle Repair & Maint Supplies	-11.03
		Inv#531470 WT-311 1-3/4 clamp union	211 Vehicle Repair & Maint Supplies	-13.30
		Inv#531470 WT-311 1-5/8 comp union	211 Vehicle Repair & Maint Supplies	-7.71
		Inv#531470 WT-311 10-3/4 nylon	211 Vehicle Repair & Maint Supplies	-31.30
		Inv#531470 WT-311 freight	211 Vehicle Repair & Maint Supplies	-18.72
		Inv#4590531 WT-311 1-heat shrink tubing	211 Vehicle Repair & Maint Supplies	-4.49
7145	Republic Services	Acct #3-0889-0014329 Inv#0889-002368832	319 Disposal Service - Fairgrounds Stn.	-63.13
7146	Stine Electronics, LLC	Inv#23831 4/25/19 Radio & accessories WT-310	212 Communications Tow er Relocation	-2200.00
7147	UPS Store	Inv#17827 540 @ 0.24 color copies	202 Miscellaneous Supplies	-129.60
7148	Valley Business Systems	Acct #J38478 Toner- 1 black cart 131A	220 Office Supplies	-95.00
7149	S WEX Bank	Truck #301	210 Gas, Diesel,Oil	-125.12
		Truck #318	210 Gas, Diesel,Oil	-38.01
		Truck #300	210 Gas, Diesel,Oil	-193.15
		Truck #316	210 Gas, Diesel,Oil	-23.18
		Truck #313	210 Gas, Diesel,Oil	-19.59
7150	Lake County	Pymt#7 2016 Ram1500 SSVCrewCabPickup	615 Loan w LakeCo ChiefsCommandVeh #301	-2908.75
		VN 1C6RR7XT2GS235978	FINAL Pymt 11-30-2020	
TOTAL				-8543.14